



Nursing Admission Checklist

- Students applying to the LBI Nursing program must take the TEAS (Test of Essential Academic Skills) This is the only admission test score that is accepted by the LBI school of Nursing. For consideration to the program you must score, **proficient, advanced or exemplary** on the TEAS. **Recommended individual component scores of 50 on Math and English and a recommended score of 60 on Science and Reading components.** If a student achieves proficiency level, each component will be reviewed on an individual basis. A student may take the TEAS test only two times during a calendar year. TEAS scores are good for 24 months prior to the beginning of the academic year for which the applicant is applying.
 - Upon meeting the TEAS qualifications, the applicant must submit scores to the LBI admission representative. The website for TEAS is <https://www.atitesting.com/teas/register> Students may also choose on the website to have the results sent to the school of their choice; they would select Laurel Business Institute. The cost of the TEAS test is approximately \$110.00 (cost is subject to change) Applicants that do not meet the TEAS score requirements will not be considered at this time.
 - Applicants must complete the LBI application and submit to the admission representative including the TEAS results.
 - Applicants must submit a GED, official high school transcript, and/or post-secondary/LPN transcript with a recommended 3.0 GPA to be considered.
 - All qualified applicants will be interviewed by the Nursing Director and Campus president after the priority deadline. Applicants will be notified about their status approximately 4 weeks or sooner following the completion of all requirements.
- ** Provisional acceptance may be granted prior to completion of the following; once completed, official acceptance will be granted and each student will receive a formal letter of acceptance in the mail.**
- Evidence of a negative 2-step PPD Tuberculin skin test (TB test). If PPD is positive, a negative chest x-ray within the past 3 months and statement of appropriate follow-up is required.
 - Physical health examination w/in 1 year
 - Evidence of immunity (**blood titers**) to measles, mumps, rubella and varicella
 - Influenza vaccination or deferral by physician (October 1 through March 31)
 - Evidence of immunization for Hepatitis B or beginning the series

- Evidence of tetanus, diphtheria, & pertussis immunization (TDAP) within ten years.
- Evidence of a negative 10 panel urine drug screen within 6 months.
- Background check where you reside and/or worked within the last year.
- Current certification for Basic Life Support for Health Care Provider by American Heart Association.

Testing can be done at any lab or PCP office.

LBI has an account set up with MedExpress where students can obtain the drug screen and other testing, however LBI is not responsible for the cost of the services. Students may go to any MedExpress location and inform them they are from the Morgantown LBL campus.

Students will need to request to have a copy of the drug results provided to them.

Instructions for West Virginia Background Check

- Visit the website <https://www.identigo.com>
- Once on the website, select the state of West Virginia
- Click on “Appointment” button in the center of the page
- You will be asked to choose an option: Under “Make a New Appointment” select “Start the appointment process.”
- The first question asked is “Type of Background Check.” Using the drop down menu, scroll down and select “WV Personal Record Check.”
- Click on the blue button “Continue”
- A list will come up of the services requested. It will verify that you are requesting a WV Personal Record Check. Click on the blue button to “Continue.”
- Complete the application in full.
- You will be required to select a location for fingerprinting at a MorphoTrust site. Applicants can find WV fingerprinting sites by going online via the MorphoTrust website www.identigo.com or by calling 844-321-2124. Please check locations for hours of availability. It is strongly recommended that the applicant schedule an appointment prior to going to the site, although walk-ins are accepted.
- Results will be delivered in a confidential letter sent via US Mail.

Note: prices are subject to change at Med-express and for the state background checks.

